



One great idea after another!



Order Deadline Date:

SEPTEMBER 30, 2009

Show Name:

CANADIAN COFFEE AND TEA SHOW

Show Date:

OCTOBER 14 - 15, 2009

INSTALLATION & DISMANTLE LABOUR ORDER FORM

IMPORTANT! This form must be accompanied with payment before processing will begin.

Name of Company:	Contact:	Booth No:
Address:	Telephone No: ()	Fax: No: ()
City, Province, State:	Email	Postal Code:

INSTALLATION & DISMANTLE RATES

Regular Time (RT):	8:00 a.m. - 4:00 p.m. Monday to Friday	\$59.00/hr.
Overtime (OT):	4:00 p.m. - 6:00 p.m. Monday to Friday 8:00 a.m. - 4:00 p.m. Saturday & Sunday	\$88.50/hr.
Double Time (DT):	All Other Hours Including Sundays and Statutory Holidays	\$118.00/hr.

INSTALLATION: (estimated requirements)

MINIMUM 2 HOURS

_____ labourers	_____ hours	\$59.00/hr. (RT)	\$ _____
_____ labourers	_____ hours	\$88.50/hr. (OT)	\$ _____
_____ labourers	_____ hours	\$118.00/hr. (DT)	\$ _____

Date Required: _____ Start Time: _____ Finish: _____

DISMANTLE: (estimated requirements)

MINIMUM 2 HOURS

_____ labourers	_____ hours	\$59.00/hr. (RT)	\$ _____
_____ labourers	_____ hours	\$88.50/hr. (OT)	\$ _____
_____ labourers	_____ hours	\$118.00/hr. (DT)	\$ _____

Date Required: _____ Start Time: _____ Finish: _____

Client Supervised? Yes() No()

If yes, Supervisors name: _____

Supervised by Goodkey Show Services Ltd.? Yes() No()

If yes, add 25% to total estimated charges

The exhibit consists of _____ shipping cases or crates

(Please do not include cartons/boxes of literature or products)

Ladders required, Qty _____

SPECIAL INSTRUCTIONS:

Total estimated Charge

25% supervision fee

SUBTOTAL		
<small>For Office Use Only <input type="checkbox"/> 25% Late Order Surcharge <input type="checkbox"/> 25% Late Order Surcharge Adjusted Subtotal</small>		
5% G.S.T.		
TOTAL AMOUNT DUE		

To qualify for Pre Show Prices orders must be received 14 days prior to event date.. A 25% cancellation fee will be processed for orders received and then cancelled. If service has already been provided, 100% of original order will be applied. We reserve the right to adjust orders calculated inaccurately or received after the Pre Show Date. All prices in Canadian dollars. G.S.T. reg.#12171 7813 RT* P.S.T. Reg.#028046*